



## MOSQUITO CONTROL DISTRICT

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### **Board of Trustees Meeting Minutes**

*April 13, 2004 7:00 PM*

Clark County Health Department  
Environmental Public Health Conference Room  
1950 Ft. Vancouver Way  
Vancouver, Washington

#### **1.0 – OPENING OF MEETING**

##### **1.1 Call to order**

Chair Mark Rees called the meeting to order at 7:00 p.m.

##### **1.2 Roll call**

Members Present: Michael Ciraulo, Linda Dietzman, Dean Lindgren, Raul Moreno, Mark Rees, Michael Schlappi, and Roger Seekins. Also present were staff members Lou Dooley, Cheryl Coast and Steve Kessler.

##### **1.3 Review/approval of October 14, 2003 meeting minutes**

The minutes of the October 14, 2003 Board meeting were approved as written; this was the immediate past meeting of the Board, as the January 2004 meeting was canceled due to snowstorm.

##### **1.4 Review/approval of agenda**

The proposed agenda was approved unanimously.

#### **2.0 - RECOGNITION OF VISITORS**

##### **2.1 Citizen comments**

No citizen comments were presented.

##### **2.2 Introduction of visitors**

There were no visitors to the meeting.

#### **3.0 - CONTINUING BUSINESS**

##### **3.1 New Building Project**

Lou has communicated with Pete Cappell, Director of Public Works, who is working with the Clark County attorney to set up an agreement for the Mosquito Control District to use the site at 78<sup>th</sup> Street and St. Johns Road.

**3.1.1** Project is currently waiting for the County to get a building permit to begin construction.

**3.1.2** Steve Kessler reported that Rob Barrentine has updated the approximate timeline: pre-application about May 10; construction to start February or March 2005. The county is obtaining a GIS permit for the whole area; the mosquito control project will be a piece of that permitted area. The construction period is expected to last approximately 3 months.

### **3.2 Review of financial activity**

The Board reviewed the financial summary reporting process and records of warrants issued against the mosquito fund between January and October 21, 2003. Raul Moreno moved, and Mike Ciraulo seconded a motion to accept and approve all listed transactions. The motion passed unanimously.

### **3.3 Adoption of 2004 amended budget**

Lou reviewed the need for the budget amendment, in order to reflect the new building expense coming from the contingency fund. The amendment was not adopted earlier due to the cancellation of the quarterly Board meeting.

**3.3.1** Questions were raised and answered about proposed staff wage increases.

**3.3.2** Michael Ciraulo moved, and Michael Schlappi seconded the motion to adopt the amended 2004 budget. The motion passed unanimously.

## **4.0 - NEW BUSINESS**

### **4.1 Election of 2004 officers**

**4.1.1** A slate was nominated, as follows:  
Secretary-Treasurer: Linda Dietzman  
Vice-President: Raul Moreno  
President: Mark Rees

**4.1.2** The Board elected the slate unanimously.

### **4.2 Annual Report and Surveillance Report**

**4.2.1** It was noted that the 2003 Surveillance Report, page 7, Sunset Lane table data is identical to that of Carty Unit. The report will be corrected to reflect the true Sunset Lane numbers.

**4.2.2** It was suggested to include a description of the various kinds of mosquitoes in the chart pages.

### **4.3 Crew Work Plan**

Steve shared an overview of mosquito control operations for new Board members, and explained the crew's planned activities for the year.

- 4.3.1** Altosid, a growth regulator, will again be placed in storm drains as they are cleaned by the County and city road crews. All cities' retention ponds and storm drain systems will be treated as needed.
- 4.3.2** Steve explained the significance of snow pack on floodwater mosquito activity; when a lot of water is released through the dams, all water backs up downriver and washes dormant eggs into hatching state.

#### **4.4 Board Roster**

Updates and corrections were made to the Board roster (attached).

#### **4.5 Operational Agreement with Clark County**

There was discussion about the planned agreement and Ben Shafton's representation of the District in working out the specifics with the county. Much discussion is expected to occur in pursuit of that objective. Ben will help us define rights and responsibilities and prepare a written instrument documenting the agreement.

#### **4.6 Miscellaneous Correspondence**

There was a short review of letters and memos sent and received since the last meeting.

- 4.6.1** Best Management Practices state manual has arrived and permits are now in hand.

- 4.6.2** Lou sent correspondence to state and US legislators regarding pesticide control and ruling requiring NPDES permit, to get the District position on the ruling on the record.

### **5.0 – FINANCIAL REVIEW**

Not reviewed yet; the report for the first quarter 2004 is pending.

### **6.0 – NEXT MEETING PLANNING/ADJOURNMENT**

#### **6.1 New shop building**

#### **6.2 West Nile virus and control issues**

State tiered plan to be provided to Board at July meeting

#### **6.3 Separate web address for Mosquito Control (?)**

#### **6.4 Adjournment**

Michael Ciraulo moved to adjourn at the conclusion of the above business. Dean Lindgren seconded. Motion passed, and the meeting adjourned at 8:05 p.m.

Respectfully submitted,

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Cheryl Coast, Recorder

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Lou Dooley, Director

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Linda Dietzman, Secretary-Treasurer